

December 2014

Dear Parent,

RE: ECIS Technology Conference C&S Project

BIS will be hosting the bi-annual ECIS Technology Conference on 20-22 March 2015. We expect over 100 technology leaders and teachers from other European schools to attend this prestigious event and we would like for students to take an active part. You are receiving this letter because your son/daughter has shown particular interest in this event.

Students who wish to participate in this S&A project are expected to make a long-term commitment, as weekly tasks will need to be completed in the build-up to the event. We would also expect students to be present throughout the conference, with Saturday and Sunday being our busiest days. We are planning a tight schedule on Friday 20th March, in order to limit the impact on learning to a minimum (one hour at most), likely during EP time.

Students will be expected to arrive at school by 8am and leave at 5.15pm on Saturday 21st and Sunday 22nd March 2015. Return transportation from Lohhof S-Bahn station, and catering will be provided to students who need it.

You can find more information about this event at http://www.bis-school.com/ecis-tech.

We would like both you and your child to fill in the reply slip for participation in the ECIS Technology Conference activity. Please do not hesitate to contact me at xxxxx should you have any questions regarding this project.

Kind regards,

Frederic Nevers
Digital Learning Integrator



PERMISSION SLIP

ECIS TECHNOLOGY CONFERENCE SERVICE PROJECT

FRIDAY 20 MARCH, SATURDAY 21 MARCH AND SUNDAY 22 MARCH 2015

Student Name				
Mentor Group				
I give permission for Conference C&S Project.	to participate in the ECIS Tech			
Please tick the requ	uired trans	port option:		
My child will need transportation from	n and to Lo	hhof S-Bahn: Yes	No	
My child is available 21st March: Yes	No	_ 22 nd March: Yes	No	
Parent name:	Signat	ture:		
Date:				
I understand that I am making a comi	mitment u	ntil the end of this te	erm.	
Student name:	S	Signature:		